

Data protection information for customers and suppliers

Dear Sir/Madam,

The protection of your personal data is of utmost importance to us! It goes without saying that we must comply with the legal provisions on data protection. Moreover, it is important to us that you always know and can know when we store what data and how we use it.

We assure you that your information will be treated confidentially in accordance with the applicable data protection regulations. We write this letter, to inform you that we collect the personal data of your employees in accordance with Art. 13 GDPR as part of our business relationship.

For order processing the following personal data are collected: name, first name, telephone number, fax number, e-mail address, function and business address. We receive this data directly from you e.g. in the context of inquiries, offers, orders, order confirmations, contracts or through direct contact with our employees.

The legal basis of the processing is based on Article 6 paragraph 1 lit b GDPR.

If we use service providers for implementing and carrying out data processing activities, the statutory provisions on data protection are applicable.

Any transfer of personal data to third parties, a third country or to members of the FOERSTER Group will only take place in the context of order processing, unless we are legally obliged to do so or you have given us your prior consent.

The data quantity collected is kept as low as possible by us. A storage of the data takes place up to the end of the business relationship or to the expiration of the legal obligations.

You have a right of access to the personal data processed the controller concerning you. Also, you have a right to rectify, delete, restrict the processing of your personal data. You have the right of objection to the processing, provided the conditions are met. You also have a right to data portability. This means, you have the right to receive personally identifiable information you provide to us in a structured, common and machine-readable format, and you have the right to transfer that data to another person without hindrance to transfer.

For questions and information or deletion of personal data, you can contact our data protection officer.

Contact data of the data controller:

Institut Dr. Foerster GmbH & Co. KG In Laisen 70 72766 Reutlingen Germany

Tel.: +49 7121 140-0 Fax: +49 7121 140-488

E-Mail: info.de@foerstergroup.com

Contact information of the data protection officer:

E-Mail: privacy.de@foerstergroup.com

You have the right to complain to the Data Protection Authority. The responsible supervisory authority for data protection is: The State Official for Data Protection and Freedom of Information Baden-Württemberg E-Mail: poststelle@lfdi.bwl.de

For further information on data protection please go to: foerstergroup.de/en/deu/privacy/